Behaviour Management Process

Students who misbehave in the boarding house will fall into one of the following levels. Consequences for behavioural issues will be managed restoratively where possible, and management of behaviour is designed to promote positive behaviours in a communal living environment.

(Level 0)

Low level behavioural issue or misdemeanour. Breach of basic house behavioural expectations.

Process – Incident recorded and noted in duty report as a negative behaviour. House consequence given if appropriate in line with each boarding house management process.

Examples – student conflict, unacceptable language, unacceptable behaviour in Prep, unacceptable dining room behaviour, not following staff instructions, or a disregard for house rules.

(Level 1)

Incident of a more serious nature. Careless action or decision. May have impact on others in the house. Possibly accumulative behaviours. An incident that breaches beyond basic house behavioural expectations.

Process – Staff member to complete a pastoral behaviour report on REACH notifying House Manager, Assistant House Manager and Director of Boarding. Follow up completed by House Manager, further notes, intervention and consequences added to pastoral behaviour report on REACH if required.

Examples – accumulative Level 1 offences in a term, conflict with staff, student fight, a disregard for other student's living space or personal belongings, careless use of ICT, dishonesty, or continuous disregard for house rules, etc.

(Level 2)

Wilful or deliberate act of defiance or anti-social behaviour. Other staff or boarders negatively affected. Risk or harm to self or others. May also be related to accumulative low-level behavioural issues causing disruption to harmonious communal living.

Process – House Manager to complete a pastoral behavioural report on REACH sent to the Director of Boarding. House Manager to lead a meeting with student and Director of Boarding where practical. Intervention from House Manager to include communication with parents/caregivers and other appropriate consequence. Head of Values and Culture to be informed.

Examples – while on Level 1 the student accumulates another three Level 0 offences, two Level 1 offences, wilful damage to personal/house property, theft, breach of vehicle use agreement, smoking, breach of ICT policies, bullying, dishonesty relating to leave, or not following leave procedures correctly (AWOL).

(Level 3)

Serious misconduct and/or breach of boarding house rules. May include repeat Level 2 offences. Process – Director of Boarding to complete investigation. Will require a meeting with

the student, House Manager, parents/ caregiver or student advocate (Assistant House Manager), Director of Boarding and Head of Values and Culture. A letter will be sent home from Director of Boarding. All notes recorded in REACH as a pastoral report. Permissions modified to retain confidentiality where required but should include all House Mangers. Head of Secondary School informed. A Level 3 incident could result in a short-term stand-down from the house.

Examples – repeat Level 2 offences, alcohol consumption, vaping or possession of vaping devices, AWOL + incident, or public behaviour that may damage the reputation of the College.

(Level 4)

Gross misconduct, repeated Level 3 offence and/or breach of both Boarding and College rules.

Process – Director of Boarding to complete investigation with Head of Values and Culture. Head of Secondary School involved, and Rector informed. Will require a meeting with the student, House Manager, parent/caregiver, student advocate (Assistant House Manger), Director of Boarding and Head of Values and Culture. Letter sent home from Head of Values and Culture. All notes recorded in REACH as a pastoral report. Permissions modified to retain confidentiality where required but should include all House Mangers. A Level 4 incident could result in a significant stand-down or expulsion from the house.

Examples – extreme or repeat bullying incident, physical violence or intimidation, abuse towards a staff member, alcohol consumption resulting in harm/damage, supply of contraband to other boarders e.g. vapes, drug possession or use, breaking the law, or behaviour that results in bringing the College into serious disrepute.