

ST ANDREW'S COLLEGE

BYOD Onboarding

for Android



Onboarding your BYOD

This guide will show you how to onboard your BYOD into Intune so you're ready to go once you arrive at school.

Intune is a mobile management system that allows your device to access the schools – [click here](#) for more information.

Important: You will require your student email address and password to complete this process.

If you do not know your student email/password you should email helpdesk@stac.school.nz or visit the IT Helpdesk

Please note:

- **Settings names & layouts vary greatly between different make & models of Android devices.** Examples shown may appear differently due to this or if you have an older version/significant updates have occurred since the time of publishing this document.

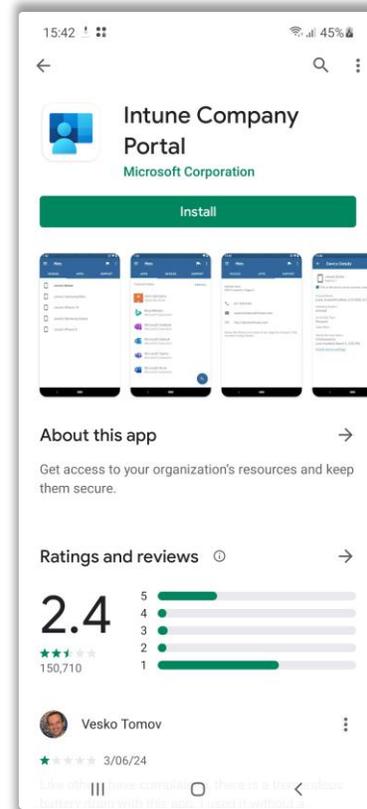
BYOD Onboarding Requirements

- Your St Andrew's College email address and password
- An account and PIN/password to log into your device with.
 - This account should be the account you plan on using; not a parents account.
 - This account also requires administrator privileges to enrol into Intune.
- Internet access, either via:
 - Your home network or,
 - *StAC-Onboard* Wi-Fi (if you're at school)
- Your device also requires:
 - Correct Date & Time / Time zone settings for New Zealand.
 - An up-to-date Operating System; the latest available Android version for your device.

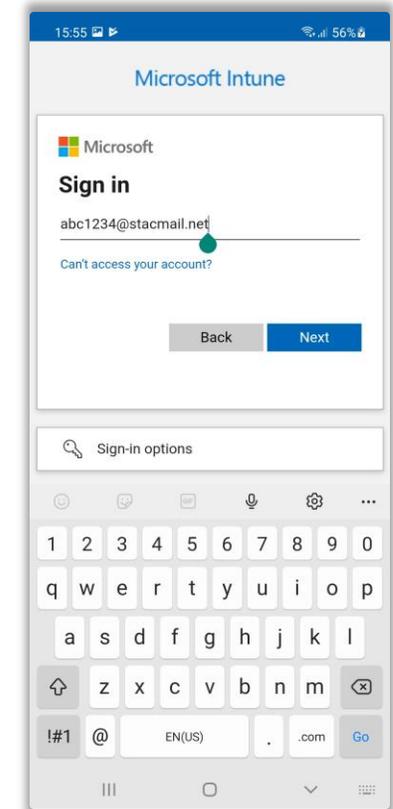
Step 1.

1. On your device, open the Google Play Store
2. Install the app:
[Intune Company Portal](#)

- **Note:** This may or may not work on the **StAC-Onboard** Wi-Fi dependent on the version of Android you are using. If this doesn't work, you may need to install the app at home or on data. Else, see the Helpdesk for assistance.

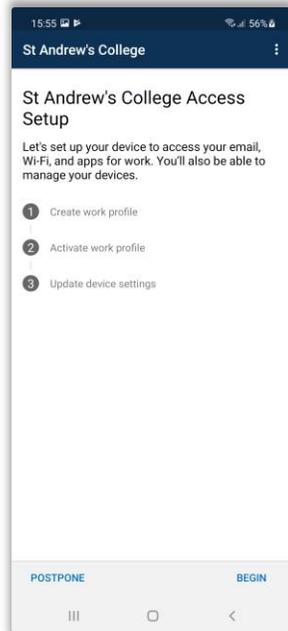


3. Open the **Intune Company Portal** app once installed.
4. Sign in using your StAC username and password.

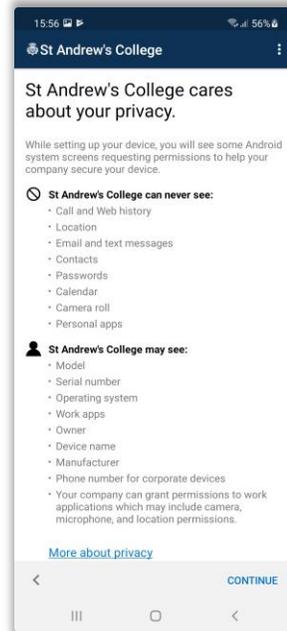


Step 2.

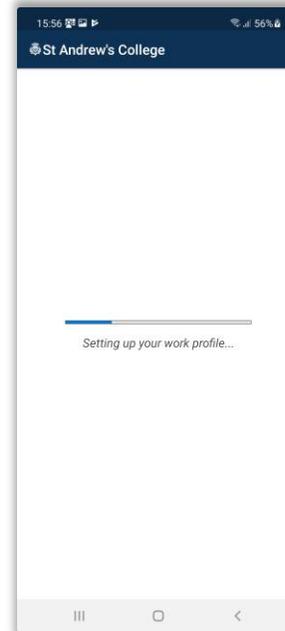
5. Select **Begin** to start the process.



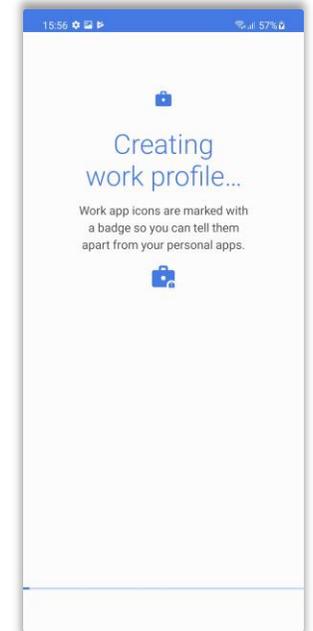
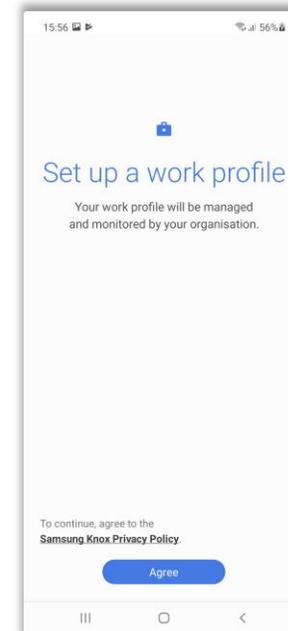
6. Select **Continue** (Review the items that we can and can't see on your device)



7. Wait for the next step to complete.

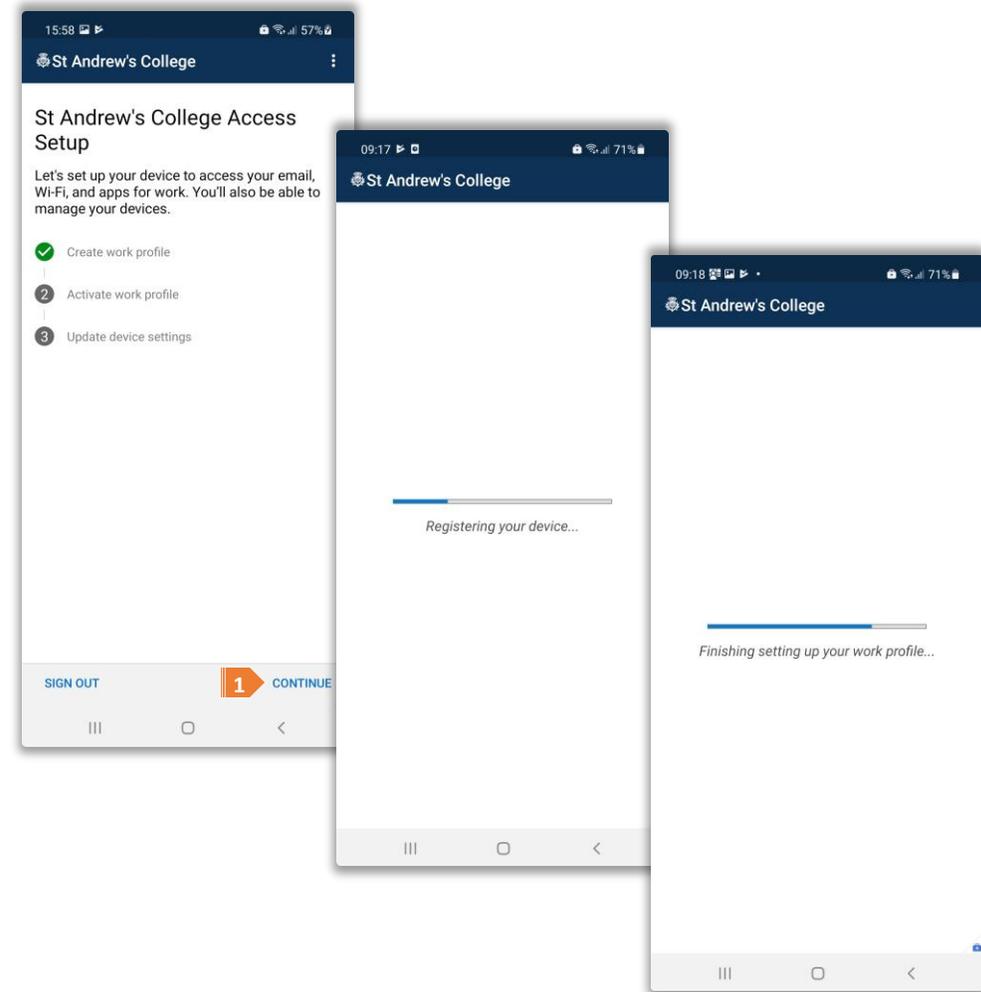


8. Select **Agree or Accept and Continue** (This may vary depending on your device)



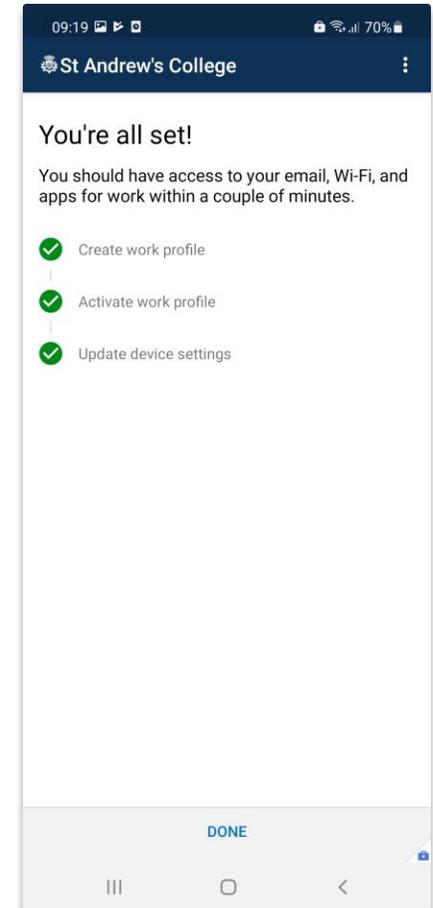
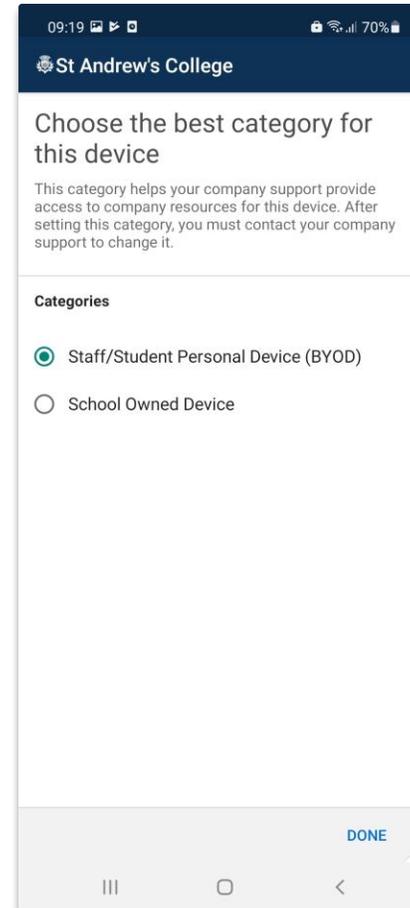
Step 3.

9. Now the work profile is created, Intune will register and finalise setting up your device.
- Select **Continue**
 - Wait for the following screens to complete:
 - *Registering your device...*
 - *Finishing setting up your work profile...*



Step 4.

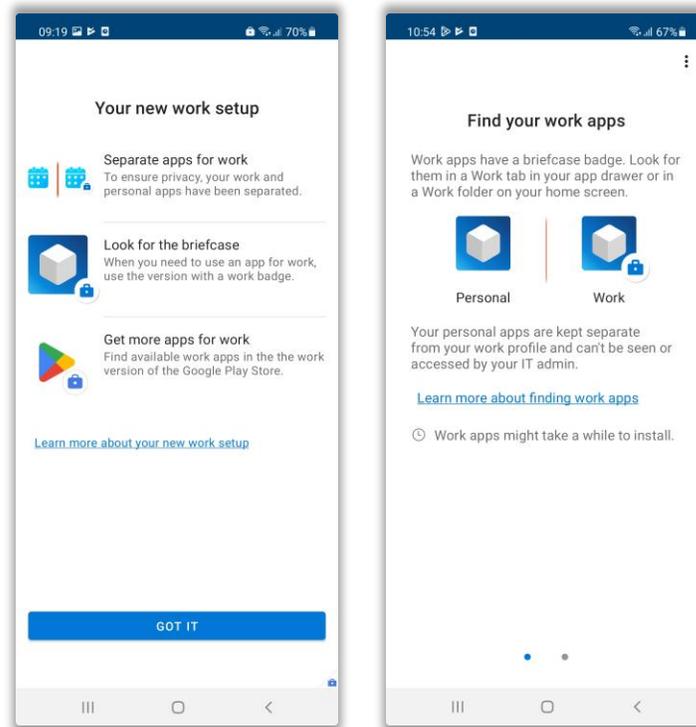
10. Finally, select the device category, **Staff/Student Personal Device (BYOD)** then, **Done**
11. Your device is now enrolled!
 - You should leave your device on and connected to the internet for at least 15 minutes after this process to allow Intune to setup and synchronise your device.
 - Additionally, restarting your device after this time will help ensure Intune is properly setup.
- While waiting, you may wish to install some apps as shown on the following pages.



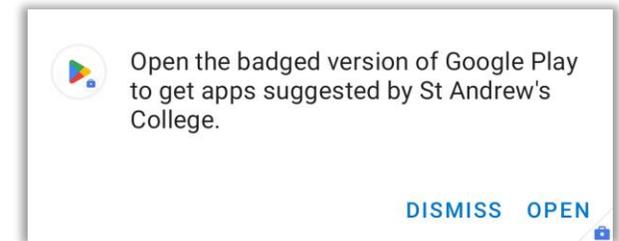
Step 5.

12. You may now be presented with some explanatory pages on how to use your new 'Work Profile'.

- Be sure to read through these to understand the differences in how these apps operate.



13. Optionally, if you see this banner, you can select **Open** to view the *managed* Google Play Store.



Step 6. - (Optional)

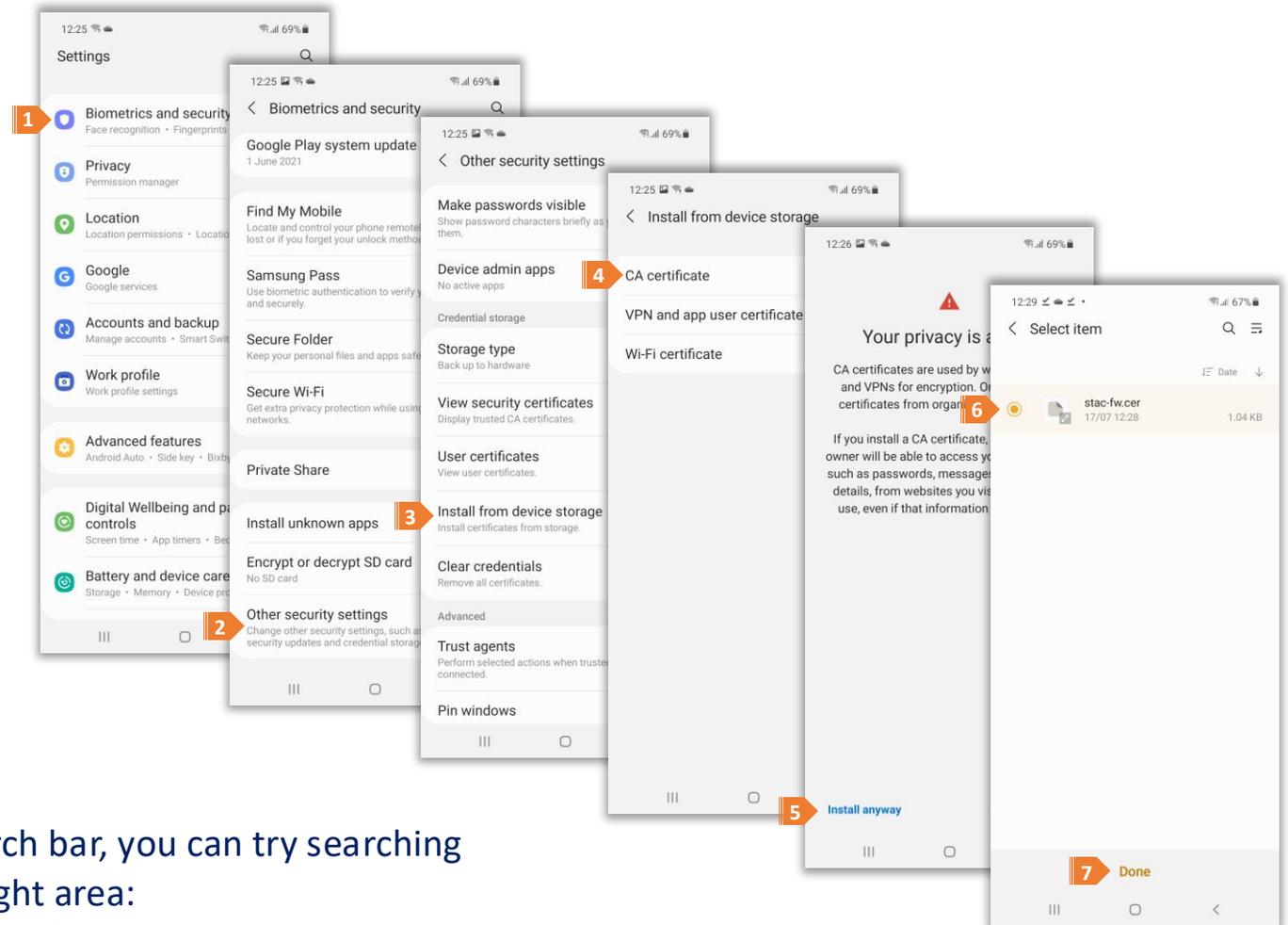
- At this stage your device has been enrolled into Intune and will be able to join the **StAC-BYOD** Wi-Fi network when you come on-site, **although** only apps within the newly created Work Profile will be able to access the internet properly.
- For apps installed outside of the Work Profile to function, you will need to complete the steps on the following slide.
 - These steps will guide you with installing the 'fwCert.cer' certificate manually to the 'personal' profile on your device.
 - This is required due to a limitation with the Android OS that does not allow us to deploy the required certificates to this 'personal' profile.

If you do not wish to do this then there are a number of school related apps which you can install from the managed Google Play Store in your Work Profile.

Step 6. (Cont.)

14. Download the certificate here: stac.nz/fwcert, then follow the below:

- Open the **Settings** app.
- Select **Biometrics and security**
- Select **Other security settings**
- Select **Install from Device Storage**
- Select **CA certificate**
- Select **Install anyway**
- Navigate to your **Downloads** folder & select file named **fwCert.cer**
 - If you have multiple fwCert.cer files in your downloads, chose the one with the latest number suffix.
- Alternatively, if your **Settings** app has a search bar, you can try searching one the following terms to get you to the right area: *'CA Cert', 'Certificate', 'Encryption', 'Credentials'*



Step 7.

Students can also have the following applications installed on their devices.

Microsoft 365 (formerly Office)	Teams	OneDrive	Vivi
Students are eligible for a copy of Microsoft 365 and can also install it on their mobile device if needed.	Teams is used extensively for classwork and communication between students and teachers.	OneDrive allows students to save files, documents and other schoolwork across multiple devices.	Vivi is a wireless projection software used in class for sharing and presenting.
Can be downloaded from the <i>managed</i> Google Play Store.	Can be downloaded from the <i>managed</i> Google Play Store.	Can be downloaded from the <i>managed</i> Google Play Store.	Can be downloaded from the <i>managed</i> Google Play Store.
Or: aka.ms/AndroidOffice	Or: aka.ms/AndroidTeams	Or: Microsoft OneDrive	Or: get.vivi.io

Onboarding Complete

You are now setup and ready to use your BYOD device on campus!

Your device should now automatically connect to the **StAC-BYOD** Wi-Fi network once you are on-site - if not, please try manually connecting.

StAC ICT Helpdesk

If you are having any trouble getting connected, please visit the ICT Helpdesk for technical support.

Email: helpdesk@stac.school.nz **Room:** TC206 (Tech Center)